



March 23, 2020

TO OUR VALUED TEAM MEMBERS:

CC Young provides essential healthcare service to our residents. Our business has not changed and the needs of our residents and families have not changed. **EVERYONE WHO WORKS AT CC YOUNG IS AN ESSENTIAL EMPLOYEE** because we cannot and will not close our doors. Our residents and families depend on us. Now more than ever, we need to keep our doors open and operations as close to normal as possible.

CC Young has already taken major steps to restrict access to our campus and reduce the spread of COVID-19. (You received a full list of those precautions on Friday, March 20.) Just last night, **Dallas County Judge Clay Jenkins issued an Executive Order** defining essential services and the science behind the protective measures he outlined. In this order, all non-essential businesses are closing as of midnight Monday in an effort to minimize the risk and lessen the potential number of lives lost due to the spread of this virus. Here are things we **MUST** do to help to “flatten the curve” and reduce the spread of COVID-19:

1. Practice **social distancing** – on campus and off! That means stay at least 6 feet away from others. Even at work, Keep 6 feet away from your co-workers as best as you can.
2. Wash your hands frequently with soap and water for at least 20 seconds. Use hand sanitizer in-between washings.
3. Disinfect surfaces at work and at home.
4. For our team members who walk off campus (to train or bus or if someone is picking them up at the gate) please **exit through the ENTRANCE and not through the exit gate.**

**Additional Points for Team:**

1. We do not have any diagnosed cases of COVID-19 on our campus at this time. You may see “Q-7” signs on doors. This does not mean a resident has COVID-19. This means this person is staying in their apartment for 7 days just to be safe.
2. It is important to note that age is not a determining factor as to whether someone can get the disease or not. The key is that for older adults and people of any age who have serious underlying medical conditions, they may be at a higher risk for serious complications from COVID-19. See: [www.cdc.gov](http://www.cdc.gov) for more information.
3. Wear a face mask when appropriate. Per our Medical Director’s recommendation, any “Direct Care” staff who provide direct contact - intimate bathing, feeding, assisting with ADL’s - activities of daily living, should wear face masks or protective mouth and nose coverage. At this time, this is the only group of team members being asked to wear Personal Protective Equipment.
4. If you have more questions, the COVID-19 Hotline is 682-236-7601. Call that number any time to speak to nurse about your concerns. You can also see this website for assistance from the professionals at Southwestern Health Resources: <https://www.southwesternhealth.com/>

There are many questions and concerns for all of us as our world responds to this situation. Every decision we have made and will continue to make is with the utmost care and concern to protect our residents and team members. I am here with you each day as we walk through this challenge. I take great pride that our Team is present with an unwavering commitment to our resident safety. Thank you all for your continued support through this most challenging time.

Russell Crews, President & CEO

